

## **TEACHERS' RETIREMENT BOARD**

### **APPEALS COMMITTEE CHARTER**

#### INTRODUCTION

The Appeals Committee has been established in order to provide a dedicated body to hear, deliberate upon, and decide appeals of system determinations pursuant to the Administrative Procedure Act.

#### AUTHORITY

1. To hear and act finally on all appeals, proposed decisions, and determinations of whether an administrative hearing will be granted pursuant to Section 22219 of the Education Code. However, at the request of the Board Chair, any appeal may be removed from the Committee prior to being heard, and be brought before the Board for determination.
2. To engage professional services consultants for the purpose of providing relevant training to members of the Committee.

#### COMPOSITION

The Committee shall consist of five members.

#### MEETINGS

The Committee shall meet on an as-needed basis to ensure the timely resolution of appeals, as determined by the Committee Chair in consultation with the Chair of the Board, the General Counsel, and the Deputy Chief Executive Officer for Benefits and Services. The Committee may hold meetings on dates other than regular Board/Committee meeting dates to facilitate both the expeditious resolution of appeals and the efficient conduct of regularly scheduled meetings.

#### RESPONSIBILITIES

The Committee's responsibilities include the following:

1. To hear, deliberate upon, and expeditiously decide appeals of system determinations pursuant to the Administrative Procedure Act.
2. To work with CalSTRS staff to identify training opportunities.

*Approved September 6, 2006  
Amended June 3, 2009*