

Employer Information Circular

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CHANGES TO REQUESTS TO REVIEW EMPLOYER APPROVED EDITS

Employers currently receive requests to review Employer Approved Edits on a biannual basis. Employer Help is increasing the frequency of these requests to a quarterly basis effective November 13, 2023, and consolidating the requests to include all reporting for a specific type of edit on one spreadsheet instead of multiple requests for each report source or direct report unit. Our goal is to review edits closer in time to when edits are reported and provide this information in a format that is easier for report sources to send out to their respective report units.

We do not anticipate an increase in the total number of lines being reviewed, rather this change merely increases the frequency and expediency in which these reporting lines are reviewed and validated.

If you have any questions regarding this circular, please contact CalSTRS Employer Services at EmployerHelp@CalSTRS.com.