



Appeals Committee

Item Number 6 – Open Session

Subject: Committee Work Plan Input for Fiscal Year 2021-22

Presenter(s): Reina G. Minoya

Item Type: Information

Date & Time: June 14, 2021 – 10 minutes

Attachment(s): Proposed Appeals Committee Work Plan FY2021-22

PowerPoint(s): None

PURPOSE

The purpose of this item is to review and solicit input from the Appeals Committee on its work plan for the 2021-2022 fiscal year.

DISCUSSION/SUMMARY

At the July 2021 board meeting, staff will present the draft Fiscal Year 2021-22 work plans for the board and its committees, including the work plan for the Appeals Committee. Staff seeks the committee's input on items to include in the upcoming work plan.

The work plan reflects the committee's responsibilities to meet as needed to timely hear, deliberate upon, and decide appeals of CalSTRS determinations pursuant to the Board Policy Manual, the Administrative Procedures Act, the California Code of Regulations, and relevant statutes. The committee is also authorized to designate Precedential Decisions. Additionally, the committee is responsible for working with staff to identify training opportunities and is authorized to engage professional services consultants for the purpose of providing relevant training to members of the committee.

2020-21 WORK PLAN HIGHLIGHTS

The committee conducted its regular duties of timely deliberating upon proposed administrative decisions. It also engaged in educational and training opportunities as reflected in the 2020-21 fiscal year work plan.

2021-22 KEY WORK PLAN ACTIVITIES

The committee will continue to meet on an as-needed basis to hear, deliberate upon, and expeditiously decide appeals of system determinations; to designate all or part of an administratively adjudicated decision as a Precedential Decision; to work with CalSTRS staff to identify training and educational opportunities; to adhere to the Risk Management Policy established by the board; and to review emerging and significant risks specific to the area of responsibility of the committee and to report those risks to the board.

APPEALS COMMITTEE
Proposed Fiscal Year 2021-22 Work Plan

Pursuant to the Appeals Committee Charter, the committee meets on an as-needed basis. The committee has identified the following responsibilities it will complete during the 2021-22 fiscal year:

1. Consideration of proposed decisions (A): Proposed decisions are received by CalSTRS from the Office of Administrative Hearings (OAH). The hearing calendar and issuance of proposed decisions vary throughout the year. Proposed decisions are brought before the committee for consideration following their receipt from OAH, and the committee shall meet on an as-needed basis to hear, deliberate upon, and expeditiously decide appeals of system determinations.
2. Designation of precedential decisions (A): The Appeals Committee shall meet as-needed to hear, deliberate upon, and expeditiously decide to designate all or part of an administratively adjudicated decision as a precedential decision pursuant to the Board Policy Manual and Government Code section 11425.60.
3. Education and policy review:
 - a. Continuing Series: Appeal Issues by Program Areas (I)
 - b. Education Item TBD (I)
 - c. Education Item TBD (I)
 - d. Committee Work Plan Input for FY 2022-23 (I)
 - e. Review and Adoption of Committee Work Plan for FY 2022-23 (A)
 - f. Annual Summary of Appeal Activity for FY 2021-22 (I)
 - g. Annual Summary of Designation of Precedential Decisions for FY 2021-22 (I)
 - h. Annual Review of Committee Charter (A)

(A) = Action

(I) = Information