

## SEW Updates

New Contribution Rate Reminder

SEW Users Activity Monthly Process

2015-2016 End of Year Contribution Reporting

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## SEW F496 File Reporting Member Creditable Compensation to Defined Benefit Program

Creditable Compensation earned after July 1, 2016 reported on the F496 file as follows:

- CalSTRS 2% at 60 members 10.25% reported as 1025, 0000, or blank
- CalSTRS 2% at 62 members 9.205% reported as 9205, 0000, or blank

## SEW Users Activity Monthly Process

**Thank you to all who participated in the Annual SEW User Review.**

The effort was successful in deactivating 608 users at your request.

MAS is in the process of implementing an automated monthly process to review SEW users based on activity. More details to follow in this presentation.

- SEW Users and the Administrators will receive an email notification for users with no activity for six months.
- The first notification emails will trigger July 1 for accounts with no activity. The first accounts to be automatically deleted will be in December.

We are working with other business areas to minimize the paperwork to reactivate and change the Annual SEW Users Review date post December to capture the automated process.

## Proposed Monthly Process to Flag Inactivity by SEW Users

July 1 – The user and administrator will be sent an email warning user of inactive lockout in 1 month (1<sup>st</sup> of the following month, which is Aug 1).

Aug 1 – The user is locked out as inactive.

Sept 1 – The user is locked out as disabled.

Oct 1 – The user and administrator will be sent an email advising user will be deleted or erased in 1 month (1<sup>st</sup> of the following month, which is Nov 1).

Nov 1 – The user locked out as disabled with no activity will be deleted or erased.

## 2015-2016 Contribution Reporting – Due August 13, 2016

When is the monthly report due?

- 30 calendar days immediately following the month in which the compensation was earned.

When is a report delinquent?

- 15 calendar days following the monthly report due date.

When are final F496 and VDF files due for MO12 2015-2016 fiscal year?

- The final day to submit 2015-2016 fiscal year reporting to be included on a member's Retirement Progress Report is August 13, 2016 prior to 5:00 pm.
- If a file is received after 5:00 pm it is considered delinquent and may not be included in the 2015-2016 fiscal year and the compensation will not be included on the member's Retirement Progress Report.