



California State Teachers'  
Retirement System  
Executive Office  
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June 29, 2007

TO: All Employers Offering the Cash Balance Benefit Program

FROM: EXECUTIVE OFFICE

SUBJECT: Employer Directive 2007-04  
SB 1466 (Chapter 655, Statutes of 2006)  
Cash Balance Benefit Program Election Forms

### **PURPOSE**

The purpose of this directive is to inform employers of changes in the Education Code regarding the Cash Balance Benefit Program effective January 1, 2007. This legislation among other things amends Section 26400 (d).

### **SCOPE**

The change to Education Code 26400 (d) authorizes CalSTRS to require employers who offer the Cash Balance Benefit Program to maintain a copy of the Cash Balance Benefit Program election form and to forward the original completed form to CalSTRS.

### **DISCUSSION**

#### **Cash Balance Benefit Program election form**

Prior to January 1, 2007, employers who offered the Cash Balance Benefit Program were required to inform employees of their right to make an election. The election was made on an executed form provided by CalSTRS (Notification & Election CB 533), which was to be retained by the employer.

As of January 1, 2007, the *original* election form is to be mailed to CalSTRS and a *copy* is to be retained by the employer.

**ACTION**

The employer will make a copy of the Notification and Election form (CB 533) and mail the original to CalSTRS headquarters at P.O. Box 15275 Sacramento, CA 95851-0275.

If you have any question regarding this directive you may contact Judy Herzer at (916) 229-3648 or email at [JHerzer@CalSTRS.com](mailto:JHerzer@CalSTRS.com).

Jack Ehnes  
Chief Executive Officer