CALSTRS
HOW WILL YOU SPEND YOUR FUTURE?

Employer Information Circular

Changes to REAP Access

The purpose of this circular is to inform employers that effective March 31, 2009, CalSTRS will require the use of CalSTRS Secure Employer Web site (SEW) for all Remote Employer Access Program (REAP) applications. Access to the REAP applications using your Virtual Private Network (VPN) connection **will no longer be available as of March 31, 2009.**

This employer circular applies to all county superintendents of schools, school districts, community college districts, and other employing agencies.

Access to REAP

Many employers access CalSTRS member data and perform limited updates using REAP through a VPN connection. This system relies upon outdated technology that requires an employer to understand multiple function keys for navigating between screens to inquire and update. As of December 2008, new REAP functionality was made available using SEW. The SEW screens are user friendly, Windows based and easily navigable. SEW provides a single access portal to CalSTRS for reporting data and making account inquiries and updates.

Employers requested the ability to search for exception lines of a County or District by the exception code number. This functionality will be coming to SEW in late 2009.

The retiring of the VPN connection will also decrease CalSTRS' maintenance expense of two network systems and improve the overall security of our member data.

Employer Action

To comply with the new requirement, employers must begin accessing REAP using SEW effective April 1, 2009.

Don't wait; discuss your access needs with the SEW Employer Administrator at your County Office of Education. Additional information on accessing REAP on SEW is contained in the online SEW User Manual. If you have further questions, call (916) 229-3570 or email EmployerHelp@CalSTRS.com.