







**REDUCED WORKLOAD PROGRAM ELIGIBILITY CERTIFICATION APPLICATION**

<b>CalSTRS CLIENT IDENTIFICATION NO.</b>		<b>NAME (Last, First, MI)</b>	
<b>COUNTY CODE/NAME</b>		<b>DISTRICT CODE/NAME</b>	
<b>ELIGIBILITY REQUIREMENTS</b>		<b>YES</b>	<b>NO</b>
1. Reduced Workload Program Participation Board Approved			
2. Attained age 55 prior to Reduced Workload Program effective date			
3. Employed on a Full-Time basis for a minimum of ten years of credited service in a certificated position prior to the reduction of workload			
4. Employed on Full-Time basis immediately preceding Reduced Workload Program effective date with five years of credited service			
5. Salary not greater than that of: <ul style="list-style-type: none"> <li>➤ School Principal (K-12)</li> <li>➤ Department Chair (Community College)</li> </ul>			
6. Agreement: <ul style="list-style-type: none"> <li>➤ Exists between employer and participant.</li> <li>➤ Is being initiated at the beginning of the school year and concluding at the end of the school year.</li> <li>➤ May be revoked by consent of both parties.</li> <li>➤ Has not been in effect for ten years.</li> <li>➤ Requires participant to work at least 50 percent of the time.</li> </ul>			
Note: If the response to any of the above items (1-6) is <b>NO</b> , the employee <b>MAY NOT BE ELIGIBLE</b> to participate in the Reduced Workload Program and <b>MUST</b> contact CalSTRS immediately for final determination.			
<b>Reduced Workload Program EFFECTIVE DATE</b>	<b>FULL TIME SALARY</b>	<b>PERCENTAGE CONTRACT</b>	
	\$		
		%	
I HEREBY CERTIFY BY SUBMISSION OF THIS FORM THAT THE EMPLOYEE MENTIONED HEREIN IS ELIGIBLE TO PARTICIPATE IN THE <b>REDUCED WORKLOAD PROGRAM</b> AS DESCRIBED IN EDUCATION CODE SECTION 22713, 44922 (K-12), 87483 and 89516 (Community College). I UNDERSTAND THAT THIS CERTIFICATION MUST BE COMPLETED BEFORE THE EMPLOYEE BEGINS WORKING A REDUCED SCHEDULE.			
<b>AUTHORIZED PERSON</b>	<b>NAME &amp; TITLE</b>	<b>DATE</b>	
<b>CalSTRS USE ONLY</b>	<b>SIGNATURE</b>	<b>APPROVAL DATE</b>	