

# Employer Information Circular



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## START Project

CalSTRS' online information system is currently being upgraded in an effort to improve the efficiency of service to our members. The State Teachers' Automation Redesign Team (START) is designing and implementing the new state-of-the-art information system to improve reliability and flexibility while including features that would allow the system to "... interface with future Web and e-commerce based business applications." The START system, to be implemented in the fall of this year, is critical to CalSTRS' business plan and our commitment to continuously improve customer service to our members.

Due to the deadlines required in implementing the new START system, CalSTRS has slightly accelerated the processing date of the annual update process to mid-September. Employers can assist in our implementation efforts by providing the following information to CalSTRS as early as possible and no later than the following dates.

### **June 2000 and Supplemental 2000 Contribution Reports**

The previously established due date for submitting June 2000 reports will remain August 1, 2000 and reports will be considered delinquent after August 15, 2000. However, any supplemental reports for the 1999/2000 Fiscal Year will need to be submitted by **September 1, 2000**. Payroll data submitted after September 1, 2000 will not be reflected on the members' 1999-2000 Annual Statements of Account.

### **Fall Address Tapes**

Especially important to the annual update process are accurate addresses for members. Please submit the fall address tapes to CalSTRS by **September 8, 2000**, to ensure efficient and timely distribution of CalSTRS' Annual Statements of Account. As you are aware, statements that are returned because of incorrect addresses become the responsibility of the employer and will be sent to employers for forwarding to the members.

We appreciate your assistance. If you have any questions regarding the deadlines referenced, please contact your CalSTRS Membership Representative.