

Employer Information Circular

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Changes to Reports with Social Security Numbers

The purpose of this circular is to inform County Offices of Education, School Districts, Community Colleges and Charter Schools that CalSTRS has changed the display of Social Security numbers on many documents and print outs and all correspondence for security purposes. The first 5 digits of each Social Security number will be masked with X's. Example: (XXX-XX-1234)

Instead of displaying a full Social Security number, CalSTRS documents will display the member's Client Identification Numbers (Client ID). Client ID numbers are unique system-generated numbers that CalSTRS uses to retrieve information on persons known to CalSTRS. Example: Client ID: 1234567890.

Various reports will have only the Social Security number masked, and other reports will contain both the masked Social Security numbers and the Client ID number. This is to ensure that enough data is available to easily retrieve information on the accounts within the documents.

If you have any questions regarding any of the information contained in this circular, please contact your CalSTRS Member Account Services representative or call (916) 229-3806.