

Conference / Training Room Fees and Set Up Options As of January 1, 2014

Room	Room Rates	Capacity/ Furniture	Classroom Style	U-Shaped Meeting Style***	Study-Group Style	Theater Style
	Per Hour					
Sacramento River Room Committee Room West E123 Lobby	\$85.00	Capacity 62 12 Tables 62 Chairs	Capacity 24 3 rows of 4 tables per row	Capacity 22 Facing folding wall 11 tables/22 chairs Facing front 10 tables/20 chairs	Capacity 24 6 pods of 12 tables & 24 chairs	Capacity 62 Approximately 4 rows of 15 chairs
American River Room Committee Room East E122 Lobby	\$60.00	Capacity 40 10 Tables 40 Chairs	Capacity 20 2 rows of 3 tables and 1 row of 4 tables	Capacity 20 Facing folding wall 9 tables/18 chairs Facing front 10 tables/20 chairs	Capacity 20 5 pods of 10 tables & 20 chairs	Capacity 40 4 rows of 10 chairs
Combined- Sacramento and American Committee Rooms E123 and E122 - Lobby	\$135.00	Capacity 120 22 Tables 120 Chairs	Capacity 44 3 rows of 6 tables and 1 row of 4 with 44 chairs	Not Available	Capacity 44 11 pods of 22 tables & 44 chairs	Capacity 120 Approximately 5 rows of 20 chairs
Boardroom** - Lobby Dais - Maximum 14 Members	\$160.00	Capacity 94 11 Chairs have no desk top				Capacity 94** 70 w/ Aisle
Truckee River Room E Training Room E214 Mezzanine	\$85.00	Capacity 50 24 Tables 50 Chairs	Capacity 42 3 rows of 7 tables per row & center aisle	Capacity 26 13 Tables & 26 chairs	Capacity 44 11 pods of 22 tables & 44 chairs	Capacity 52 4 curved rows of chairs with 13 in each row and 2 aisles
Yosemite Falls Room W Training Room E213 Mezzanine	\$60.00	Capacity 24 12 Tables 24 Chairs	Capacity 24 3 rows of 4 tables per row and center aisle	Capacity 20 10 tables & 20 chairs	Capacity 24 6 pods of 12 tables & 24 chairs	Capacity 24 4 rows with 6 chairs in each row
Combined Yosemite Falls and Truckee River West and East Training Rooms E213 and E214 Mezzanine	\$135.00	Capacity 74 36 Tables 74 Chairs	Capacity 72 4 rows of 9 tables & center aisle	Not Available	Capacity 68 17 pods of 34 tables and 68 chairs	Capacity 74 4 curved rows of chairs with 19 in each row and 2 aisles

* **Normal Table Set Up - 2 chairs per table**

** **Boardroom is set up in theater style and cannot be changed.**

*** *U Shape Configuration is not recommended for the large conference/training rooms or when rooms are combined*

**** *Capacity was determined by number of chairs available and not space available in room*